



An MEP Holding Company
Headquarters
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Indianapolis, IN 46219-1736

317-543-3460
Fax 317-543-3476

November 4, 2020

Reference: Request for Proposal 22-68795 General Building Maintenance and Repairs
Transmittal Letter

State of Indiana
Traci Davidson, Sr. Strategic Sourcing Analyst
Indiana Department of Administration
Procurement Division
Indianapolis, IN 46204

Dear Ms. Davidson,

It is with great pleasure and expectation that we present our response to the Request for Proposal for the State of Indiana 22-68795 General Building Maintenance and Repairs contract in agreement with and understanding of Contract Terms and Scope of Section 1 of the RFP document. We also acknowledge status of entity with the Secretary of State as certified and referenced in Business Proposal Section Attachment "E6". Per Section 1.15 Confidential Information, Edwards Electrical & Mechanical is affirming that there is confidential submittal as part of the RFP response located in Attachment "J". We would like to acknowledge receipts of Addendum 1 adding Section 1.02 Personnel Requirements and add of one (1) semi-skilled HVAC technician with minimum of two (2) years' experience.

Edwards Electrical and Mechanical has been fulfilling the State of Indiana's Preventative Maintenance Contract for over twenty years and we look forward to a long continued relationship providing the necessary services as defined in Section 2.4 Technical Proposal Attachment "F" and as priced in the Cost Proposal Attachment "D". Our ability and desire to supply the required services continues with RFP 22-68795.

As one of Indiana's largest electrical and mechanical contractors employing more than 450 of Indiana's talented residents, we understand the importance and responsibility in supporting the economic development and welfare of the State of Indiana.

Edwards Electrical & Mechanical would like to acknowledge the contribution of its Women Corporate Officers in Sherry Dean, CFO and Nancy Schrader, CAO/Secretary for their value in excellence and level on tireless contribution to the company. We are also very fortunate to have a

685 Grandview Ave.
Columbus, OH 43215
614 485-2003 Fax 614-485-2518

2331 Reading Road
Cincinnati, OH 45202
513-381-5758 Fax 513-381-1734

Tomorrow's success will be determined by how well we service our customers today.

number of additional women in senior positions leading their Departments/Teams: Karla Hall - Service Administration Manager, Ginger Zimmerman - Business Development Manager, Shannon Conner - EQS Manager, Melissa Gilliam- Payroll Manager, Michele Wright - Controller, Bonnie Hurley - Service Maintenance Manager, Teresa Beattie - A/P Manager, Missy Schrader - Contract Manager. Edwards Electrical & Mechanical creates opportunities for all employees. Each has the ability to be recognized and promoted based upon their performance equally without restriction for any reason. Edwards Electrical & Mechanical was recognized in 2020 for being one of the Top Companies in our Division as well as receiving a Special Award as the "Most Clued in Management". We believe that this signals that as a company and culture, we are willing to listen, learn and grow together stressing opportunities for the individual with diversity, equity and inclusion for all.

As we look to continue our relationship, we want to confirm that we will always be available as both the principal contact (2.2.3) as well as partner in future as we look for new and exciting direction together towards Indiana's future.

Sincerely,

Edwards Electrical and Mechanical, Inc.

A handwritten signature in blue ink, appearing to read "Paul G. Morey", is positioned above the printed name.

Paul G. Morey - President
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